Request For Qualifications

This commission opportunity begins with a Request for Qualifications (RFQ) that will expand to a Request for Proposals (RFP) for qualified semi-finalists.

City of Carmel, Indiana and Carmel Clay Public Library

The City of Carmel is seeking a well-qualified artist or team to create a signature sculpture for a roundabout adjacent to the newly renovated and expanded Carmel Clay Public Library.

This major installation will serve to enhance the library’s mission to inspire lifelong discovery, facilitate collaboration and connect people with resources. It will also amplify the library’s vision which includes supporting a diverse community of people committed to learning throughout all ages, an enhanced quality of life and enriching social and cultural experiences. The City of Carmel would like the sculpture to complement the library building and also serve as a memorable place-making gateway to its well-established Arts and Design District. While this commission does not have to directly relate to the style or theme of the library architecture, it should visually complement them.
**Media**
The sculpture should be made of highly durable, low-maintenance materials and fabricated with easy maintenance and Indiana weather in mind. Additionally, the artwork should be artfully illuminated at night.

**Guidelines**
Site plans of the library, street and roundabout with associated references are provided on the following pages to guide the artist. Commissioned artworks should positively engage the viewer, reinforcing library and city missions to inspire a sense of welcome, of inclusion and facilitate deeper life connections. Within this framework there is ample room for artistic freedom to create an engaging installation that evokes the desire for discovery, echoing the broadening view that the library resources will provide Carmel’s citizens.

This roundabout sculpture provides an opportunity for viewing from several key street perspectives, as well as from inside the building. It is essential that the artist attends to these varied frames of reference in the design, with consideration to height and breadth. It should be noted that due to the fact that two schools are adjacent to this property, surrounding sidewalks and streets will be heavily traveled by pedestrians and cyclists.

The artist/team should consider that the sculpture will be clearly visible through the large northwest windows of the new building. Additionally, this sculpture will impart a welcoming first visual impression when viewed through and framed by a major west gateway to the City’s well-known Arts and Design District.

A variety of themes to consider include art and culture, life-long-learning, and the beauty and order found in the natural world. Themes of nature, education and a dynamic and engaged community would be particularly appropriate.

This location will have plenty of natural light by day, however, the structure must be safely illuminated externally or from within, to provide an impactful viewing experience at night. Power to the site will be provided.

It is vital that the scale of the artwork be appropriate not only to the size of the roundabout, but also to the scale of the surrounding architecture. A street view of the roundabout and surrounding buildings is provided. Finally, the piece should be visually impactful when viewed by pedestrians and vehicular roundabout traffic onsite, as well as from a distance.
About the Commissioner
Named one of the best places in America to live and raise a family by Money Magazine, American City Business Journal, and Forbes, Carmel is a vibrant city - a place people are excited to call home. Its safe and attractive neighborhoods, quality schools, unique retail areas and arts and cultural opportunities make Carmel one of the fastest growing communities in the nation.

The City of Carmel is a welcoming community with a broad range of housing opportunities. It also has outstanding parks with the 5.2-mile Monon Greenway and Monon Community Center and outdoor water park. City Center includes the state-of-the-art Palladium concert hall at The Center for The Performing Arts; the Tarkington and The Studio Theater also provide entertainment options. The Arts & Design District focuses on the visual and design arts and is home to the Indiana Design Center.

The City has made a commitment to the arts and uses its artistic and cultural attractions as one of its powerful economic development tools. With more than 140 roundabouts currently constructed, many of them are enhanced with sculptures and landscaping.

Budget and Funding
The total budget for this artwork is $400,000. This budget includes artist fees/expenses, final design, fabrication, installation costs, engineering costs, permit costs, and insurance costs. Qualifying artists will be interviewed prior to being invited to create a design proposal. Semi-finalists will receive an honorarium of $2,000 to develop and present a proposal.

### Timeline

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Application accepted:</td>
<td>August 20, 2022</td>
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<tr>
<td>Deadline to apply:</td>
<td>October 20, 2022</td>
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<tr>
<td>Online interviews begin:</td>
<td>November 28, 2022</td>
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<tr>
<td>Semifinalists selected (3):</td>
<td>December 9, 2022</td>
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<tr>
<td>Semifinalist proposals deadline:</td>
<td>February 1, 2023</td>
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<tr>
<td>Finalist selected:</td>
<td>March 1, 2023</td>
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Qualifications
Professional artists and teams of artists who have experience designing, managing and completing site-specific art commissions with a budget of approximately $300,000 within the past five years are eligible; or those who can demonstrate equivalent skills and experience.
Selection Criteria
• Quality of work completed
• Artistic aesthetic
• Demonstrates the ability to work collaboratively with planning groups
• Demonstrates the ability to design a site-specific work

References
The following renderings and plans identify the location and illustrate the surroundings of the commission site:
Submission Instructions and Materials

Applications accepted through the CODAworx RFP Portal:
https://www.codaworx.com/rfp/q-for-signature-roundabout-sculpture-carmel-in


2. You may save and return to your application before submitting it. Log into your CODAworx account, click the person icon in the top right, and select My Account. Click RFP Applications to view a list of applications in progress. Click to edit your application.

Required information for this application

Résumé/CV with References
Submit a brief, current résumé or CV, including:

1. Contact information
2. Your website
3. Previous relevant art commissions
4. Design team experience
5. Exhibitions, awards, grants
6. Education
7. References:
Please include at least three (3) art and/or design professionals who have detailed knowledge of the artist's work and working methods, including fulfilling deadlines, working with the community, etc. Include contact name, organization, address, telephone, and email for each reference.
Letter of Interest
Submit a targeted letter of interest for your project.

Required information:
1. Your name, address, telephone, email, and website for all artist/design team members.
2. Your interest in this project and your experience working on comparable projects,
   a. Include your experience with architectural and engineering project teams.
   b. Include your philosophy on public art, its integration into the surrounding environment and how your work and experience will complement this project.
   c. Please describe your eligibility with the multiple criteria for this project.

Artwork Images
In the “Images of Your Work” section of your application on CODAworx, please submit at least three (3) and up to seven (7) different completed artworks or past commissions. For each completed artwork, you will be prompted to upload a single, main image and specify the title of the artwork, location, budget (USD), year completed, medium, and dimensions.

Images must be JPG or PNG file format with a minimum of 620px width, a maximum of 1500px, and maximum file size of 5MB.

You have the option to provide more images and information for your completed artwork by publishing a CODAworx “project.” Log in to your CODAworx account, click the person icon in the top right, click My Account, and click Projects. Scroll down the page and click Create a New Project. Learn more about how to publish a project here: http://bit.ly/CODAworxProject

You can upload an unlimited number of projects. Published and unpublished project links can be added to your RFP Toolkit application by grabbing the project’s URL.

Slides, prints or any physical submissions of artwork will not be accepted.

This RFQ is administered and managed using the CODAworx RFP Toolkit, an innovative platform that streamlines the commissioned art process. For questions and more information about this project please contact:
Sharon Kibbe, Office of the Mayor, City of Carmel • skibbe@carmel.in.gov • 317.571.2483

CODAworx is a global online platform to showcase design projects that feature commissioned artwork in interior, architectural, and public spaces. The CODAworx RFP Toolkit is designed to aid commissioning bodies in the process of promoting Requests for Qualifications and Proposals and to guarantee an applicant pool containing top artists and designers in the industry.