
Holocaust Memorial Review Committee

INVITATION TO SUBMIT QUALIFICATIONS TO DESIGN, CREATE & INSTALL

A MEMORIAL ON THE FLORIDA STATE CAPITOL PLAZA

Submission Deadline: August 2, 2019

Project Description

The Florida Legislature has passed legislation calling for the creation and installation of a Holocaust Memorial to be placed on the Capitol Plaza. The Holocaust Memorial Review Committee is tasked with selecting three Finalists who will be asked to research, design and create proposals for an artwork/environment that will serve as the state's memorial to the Holocaust. It will recognize and commemorate the millions of people, including six million Jews, murdered by the Nazis and their collaborators before and during World War II in Europe and to honor the survivors of the Holocaust.

Project Budget

The Florida Legislature has contemplated a budget of up to \$400,000 for this memorial.

Artwork Sites

The Holocaust Memorial is slated to be installed in Tallahassee FL on the newly completed South Plaza of the State Capitol (see rendering). This a prominent, public space that will receive many statewide, national and international visitors. The memorial must be fabricated of materials appropriate for continued outdoor placement in the heat and humidity of north Florida. The selected Finalists will be given more detailed information about the site, load limitations, engineering requirements, etc.

Project Timeline

August 2, 2019	Deadline for Receipt of Submissions
Mid August 2019	Review of Submissions, Finalists Notified
Late October 2019	Proposals due, Submitted to FL Legislature in November

Selection Process

The selection process for this project will reflect national standards and best practices of the field of public art. After an initial ranking of the submissions, the Committee will participate in rounds of

review, discussion and elimination, until they agree on three Finalists. These Finalists will be provided further information about the project site to aide in their research, design, and proposal creation. Each Finalist will receive a stipend of **\$3,000** to fund expenses associated with preparing and presenting their proposal. The Review Meeting will be open to the public in accordance with Florida's "Government in the Sunshine Law" (see section 286.011, Florida Statutes).

The Review Committee

The Committee consists of the Administrator/Chair (non-voting), an Architect, a Visual Artist, a representative from the state agency that manages the state capitol, and two members from the constituent community.

Method of Submission

Applications are accepted through the **CODAworx RFP portal**. Sign up for a free account at www.codaworx.com/registration to start an application. Then look for **Get Hired, RFP Listings for Holocaust Memorial RFQ** (<https://www.codaworx.com//rfp-toolkit/rfp/holocaust-memorial-rfq>). You may return to your application before it is submitted by logging in, clicking your name in the top right, and selecting *RFP Dashboard*. **NOTE: You must complete your submission by 10 pm EDT on August 2, 2019.**

Letter of Interest

This letter (no more than one page) is your opportunity to speak to the Review Committee and explain your interest in this project and to describe your experience working on comparable projects. Include your name, address, telephone, email and web address (and contact information for your design team members, if any).

Resume

Submit a brief, current resume. It should contain your complete contact information, previous relevant art commissions, your education, and important awards, grants, or exhibitions. Provide at least *three* references, who should be art and/or design professionals who have detailed knowledge of your work and working methods. Include their organization, title, address, telephone and email.

Artwork Images

In the "Images of Your Work" section of your application on CODAworx, please submit at least three (3) and up to five (5) different completed artworks or past commissions. For each completed artwork, you will be prompted to upload a single main image and specify the title of the artwork, location, year completed, medium, and dimensions.

Images must be JPEG file format with a minimum of 620px width and maximum file of 5MB. Horizontal images are recommended. Slides, prints or any physical submissions of artwork will not be accepted.

You have the option to provide more images and information about your completed artworks by creating a CODAworx "project" for each one. With a CODAworx "project" you can include additional images and more information about each artwork. When complete, include the link to the "project" with your main image. Follow this link to publish the additional images and information:

<https://www.codaworx.com/account/project>

Questions?

For inquiries about the memorials/monuments, contact the project's Administrator, **Lee Modica** at Lee@LeeModica.com or (850) 766-7117.

Questions about applying on CODAworx may be addressed to infor@codaworx.com or by calling (608) 467-3040 from 9 to 5 CDT.



Aerial Perspective of South Plaza*

The South Plaza of the Florida Capitol Complex was built partially over a new parking garage. Its design is meant to accommodate several memorials.